Basics:

* Know the website URL. You’re gonna use it a lot. http://vtvsa.com
* Each tab/page has its own .HTML page.
* Notepad++ is your lifesaver because it’s color-coordinated
* CSS is very helpful when it comes to your overall theme that you want to use for your website
* for each picture I put on the website, I put a nice border around it with some white filling just so they have a uniformed look
  + I used picmonkey.com under the “frames” tab
  + Or you could just make pictures have frames using your CSS
* I like to use a different “div” when it comes to separating different topics on one page
* Update the website every week.
  + a new event coming up on “upcoming events”
  + old event’s pictures albums on “pictures”
  + Events on “events” page
  + Special recognitions
    - Winnings in sports on “sports” page
  + “upcoming announcements” on main page
* **hover.com (HOST)**
  + **Username: vtvsawebmaster**
  + **Password: masterOftheWeb123!**

Change the email and name to your own under Settings

* + RENEWAL PRICE: $14.81 (.com)
  + TRANSFER PRICE: $9.81
* VSA ONLINE STORE
  + squareup.com
    - Nicky Phandinh’s username and password:
      * ASK EITHER TRESURER OR FELLOW FOR PASSWORD
    - HISTORIAN: (Kevin Dang) takes the pictures for the items on the webstore.
      * EASY to set up and put pictures on.

Things to Remember:

* Always listen to other people’s opinions about your website. I know, your code is like… SACRED to you. But the WEBSITE is public. And it reflects VSA as a whole. So when people make suggestions about it, try to get a majority vote and incorporate it into your code.
* Making the website more interactive:
  + putting up pop-up polls on pages
  + twitter feeds
  + fb feeds
  + Big Buttons that you want people to click (because people are blind and will zoom right past a clickable link unless there’s a big box around it and the box is a contrasting color from your background)
  + remind people that there’s a website (make posts on facebook as you update the website) – You want people to see your work don’t you?
  + <ADD YOUR OWN IDEAS HERE>rrrrccc

Helpful Tips:

* If picture shows up in your.html document but doesn’t show up when you upload it to the website, it means that you didn’t correctly CAPITALIZE the file name in your code or sometimes it doesn’t even like dashes “-“. Double check that, then try again.
* making things look centered and making the margins equal is a bitch. sometimes it helps just to start the page over (KEEP THE CONTENT, like officer quotes and such, in another document!)
* Using widgets/embed method is AWESOME.
  + banner on main page >> cincopa.com
  + pop ups for surveys >> Virginia Tech’s Qualtrics Survey’s Embed method for pop-ups
  + “Have questions, email us” tab at the bottom of first page >> mylivechat.com
* PICTURE’S PAGE
  + the picture’s page contains album covers which links to each respective album on facebook
  + they are layoutted in a two –column table
    - \*\*\*\*\*\* so you should update that page per TWO albums in order to not affect the order or spacing of the table
      * just copy and paste the last column’s code to the top of the table
      * then change the code to the respective pictures and links

FileZilla Password

Vtvsa

Vtvsa.com

Vsahokies2013!

Namecheap Hosting Log in

Username: vtvsrqqh

Pass: TQRuAFw5PO9gS